Monarch Association Management, Inc.
Has Changed Banking Partners To Pacific Premier Bank

IMPORTANT INFORMATION
Regarding 2022 Assessment Payments and Services

Dear Unit Owner:

Effective January 1, 2022, your association assessment payment(s) will be processed through our new banking partner, Pacific Premiere Bank.

Please review this letter in its entirety, as it contains important information regarding the various options available to you for making your 2022 assessment payment(s).

PAY BY COUPON/INVOICE (MAIL):

Mail your payment **WITH A COUPON/INVOICE** to:

> **Your Association Name**
> **C/O Monarch Association Management, Inc.**
> **Post Office Box 29004**
> **Miami, FL 33102-9004**

PAY BY ACH (Auto Debit) or Credit Card:

If you are already enrolled for ACH payment(s), **NO** action is needed. If you are **NOT** already set up contact Carrie at (727) 204-4766, or go to the log in and set up for your new web portal for access to your account: **https://monarchassocmgmt.appfolio.com/connect**

Available within the portal is your online payment service to make a one-time payment or to set up recurring payments and other information.

ONLINE BILL PAY: Set up the payment(s) through your own bank's bill pay system.

If you have previously been using your bank's Online Bill Pay, you will need to **DELETE** your current bill-pay setup and create a completely new payment with the instructions below. **DO NOT** just edit the payment by changing the address.

Please confirm your homeowner account number and add a new bill-pay using the following setup:

> Payee: **Your Association Name**
> Address 1: **c/o Monarch Association Management, Inc.**
> Address 2: **Post Office Box 29004**
> City/State/Zip Code: **Miami, FL 33102-9004**

> **REQUIRED**: In the memo field, reference your homeowner account number.

**If you have any questions, please contact carrie@monarcham.com
or your management team at (727) 204-4766 for assistance.**

DON'T FORGET TO SET UP YOUR OWN PERSONAL ASSOCIATION PORTAL
Go To: https://monarchassocmgmt.appfolio.com/connect
Your owner portal allows you to view your statements, documents, forms and much more.